Coord, Interpreting Services

Job Code 50020602

General Description
Provide language interpretation services for deaf and hard of hearing students.

Examples of Duties
Prepare for interpretation of course lectures by reviewing specific terminology and content related to courses.
Coordinate interpretation services.

Knowledge, Skills, and Abilities
Knowledge of: English Sign Systems and American Sign Language (ASL); professional standards and Code of Ethics, Americans with Disabilities Act of 1990 and Section 504 of the 1973 Rehabilitation Act; University policies and procedures.

Skill in: communication and working well with others; establishing and building rapport with faculty and staff.

Ability to: converse fluently in English Sign Systems and ASL on abstract and concrete topics with the ability to match the language mode to fit the student’s needs; convey a speaker’s message with respect to the culture/language of the receiver; apply cultural mediation and contextualization as warranted.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements
State or national interpreter certification (RID-SCS, CI/CT, NIC or Texas BEI III Advanced or above).