**Texas State University-Auxiliary Services**

**2021 CAMP MEAL GUARANTEE FORM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Group Name |  |  | Contact Person |  |
| Address |  |  | Telephone |  |
| City |  |  | Email |  |
| State/Zip |  |  | TSU Sponsor Contact |  |
| Arrival Date\* |  |  | Date of First Meal |  |
| Departure Date |  |  | Date of Last Meal |  |

**Guarantee due 2 weeks before arrival date of group**

**Meal Ticket Information:**

Each Meal Ticket is reusable. Each guest will need only one Meal Ticket per duration of stay.

|  |  |  |  |
| --- | --- | --- | --- |
| Hall Guests |  | Meal Tickets Requested |  |

**Billing Information:**

For Departmental IDT charges:

|  |  |  |  |
| --- | --- | --- | --- |
| GL | Cost Center | Fund | I/O |
| 731600 |  |  |  |

If no department IDT information is provided, meal charges will be invoiced to group address above.

**Daily Meal Guarantee**: **(Please indicate the number of meals needed for each date of camp.)**

**REMINDER:** Each camp must contact Chartwells to arrange for scheduling of their meal times during their stay. Refer to the **Chartwell’s Summer Camp Meal Policy 2020** also found on the Auxiliary Services website, <http://www.auxiliaryservices.txstate.edu/services/dining.html>

**June 2021**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| BRU:  D: | B:  L:  D: | 1  B:  L:  D: | 2  B:  L:  D: | 3  B:  L:  D: | 4  B:  L:  D: | 5  BRU:  D: |
| 6    BRU:  D: | 7  B:  L:  D: | 8  B:  L:  D: | 9  B:  L:  D: | 10  B:  L:  D: | 11  B:  L:  D: | 12    BRU:  D: |
| 13    BRU:  D: | 14  B:  L:  D: | 15  B:  L:  D: | 16  B:  L:  D: | 17  B:  L:  D: | 18  B:  L:  D: | 19    BRU:  D: |
| 20    BRU:  D: | 21  B:  L:  D: | 22  B:  L:  D: | 23  B:  L:  D: | 24  B:  L:  D: | 25  B:  L:  D: | 26    BRU:  D: |
| 27    BRU:  D: | 28  B:  L:  D: | 29  B:  L:  D: | 30  B:  L:  D: | B:  L:  D: | B:  L:  D: | BRU:  D: |

**July 2021**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| BRU:  D: | B:  L:  D: | B:  L:  D: | B:  L:  D: | 1  B:  L:  D: | 2  B:  L:  D: | 3    BRU:  D: |
| 4    BRU:  D: | 5  B:  L:  D: | 6  B:  L:  D: | 7  B:  L:  D: | 8  B:  L:  D: | 9  B:  L:  D: | 10    BRU:  D: |
| 11    BRU:  D: | 12  B:  L:  D: | 13  B:  L:  D: | 14  B:  L:  D: | 15  B:  L:  D: | 16  B:  L:  D: | 17    BRU:  D: |
| 18    BRU:  D: | 19  B:  L:  D: | 20  B:  L:  D: | 21  B:  L:  D: | 22  B:  L:  D: | 23  B:  L:  D: | 24    BRU:  D: |
| 25    BRU:  D: | 26  B:  L:  D: | 27  B:  L:  D: | 28  B:  L:  D: | 29  B:  L:  D: | 30  B:  L:  D: | 31    BRU:  D: |
| BRU:  D: | B:  L:  D: | B:  L:  D: | B:  L:  D: | B:  L:  D: | B:  L:  D: | BRU:  D: |

**Meals will be billed according to the meals requested on the guarantee or actual meals taken, whichever is greater.**

**Summer Conference meal rates:** Breakfast- $6.60, Brunch/Lunch- $7.15, Dinner- $8.65.

**NOTE: Over count meals above the 10% guaranteed for meals under 100 count and Over count meals above the 5% guaranteed for meals over 101 count will be charged the regular door rate (B-$7.69, L/BR-$9.69, D-$9.99) on over count meals. Example: Group guaranteed 200 Lunch shows up with 221 will be charged door rate for the 21 meals.**

**Meal Ticket Distribution**: (to be completed upon camp receipt of meal tickets)

|  |  |  |  |
| --- | --- | --- | --- |
| Qty of Meal Tickets Issued |  | Received By (Print Name) |  |
| Date Picked Up |  | **Signature (Required)** |  |

Return completed form to **Administrative Assistant, Mary Alice Gonzales at** [**mg02@txstate.edu**](mailto:mg02@txstate.edu) with the Auxiliary Services department. Please direct any questions on guarantee changes, cancellations or billing questions to our office**:**

**Texas State University**

**Auxiliary Services**

**601 University Drive**

**J.C. Kellam, Room 589**

**San Marcos, TX 78666**

**Phone: 512-245-2585**

**Fax: 512-245-8222**

Ticket Nos: \_\_\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_\_\_\_