

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
September 9, 2019

Reporting Site Demo/Discussion

Mr. Pierce and Mr. Algeo along with guests, Ms. Sandy Pantlik and Ms. Ameerah McBride, discussed "Report It," a consolidated website for the university community to report various items/situations on the San Marcos and Round Rock campuses. The university has many independent departments with their own systems for reporting, and while the links to these various systems remain unchanged, they can now also be accessed through Report It. Currently, Report It has links to 20+ different reporting systems. The link to the site is: <http://www.txstate.edu/report-it>. Dr. Lloyd is the "owner" of the site and approver of content changes. Mr. Pierce is her back-up. Mr. Whitten Smart, or his designee, will process the approved changes. Report It will go live on September 10, 2019, and can be accessed at the bottom of Texas State University's homepage. Ms. Pantlik will include a description of Report It in the next edition of TXST Connections.

Ms. McBride announced that the reporting aspect of the Bias Response Protocol will go live on October 1, 2019 and can be accessed at: <https://www.txstate.edu/oei/Bias-Response-Protocol.html>. Ms. McBride reviewed the purposes of the protocol. The protocol will be for data collection to inform the development/implementation of initiatives designed to strengthen the university climate. Data will be compiled and shared with the university community on an annual basis. Follow-up will be with the person reporting the bias incident, not with the person accused of the bias incident. When a university policy is violated, the reporter will be directed to the appropriate policy and procedure statement and appropriate office so that the alleged policy violation can be properly investigated. Cabinet members suggested that Ms. McBride reach out to key stakeholders to increase awareness and understanding of the Bias Response Protocol. Ms. Pantlik will include a description of the Bias Response Protocol in the October 10, 2019, edition of TXST Connections. Dr. Johnson suggested that the Office of Equity and Inclusion work with University Communications to develop a video clip explaining the protocol.

To raise awareness of both "Report-It" and the Bias Response Protocol, Cabinet members suggested that Ms. Pantlik work with University Marketing to develop flyers for posting in the Residence Halls.

LBJSC Catering Menu

Mr. Algeo reviewed the Chartwells catering menu for the LBJSC.

Business Travel Policy

Mr. Algoe discussed the major revisions to the Business Travel Policy. All travel itineraries, whether domestic or international, must be loaded in the university's duty of care system. A blanket travel authorization may be utilized to authorize recurring, planned travel. A zero-dollar travel request is required for employees who travel but do not seek reimbursement. Students are not allowed to travel to a region of a country listed with a Level 3 or 4 Travel Advisory; employees are not allowed to travel to a region of a country listed with a Level 4 Travel Advisory. Cabinet members approved the proposed changes.

Cabinet members discussed travel between the San Marcos and Round Rock campuses. Mr. Algoe will work with Provost Bourgeois to develop specific guidelines and will share with Cabinet members at a future meeting.

Admissions and Financial Aid

Provost Bourgeois discussed BobcatGold!, a consolidated website for the university community to be able to access various financial literacy programs offered at Texas State. The website is: <https://www.finaid.txstate.edu/bobcatgold.html>. The Financial Literacy Committee compiles the information and maintains/updates the website.

President's Update (#556)

President Trauth discussed the Chancellor's meeting with the presidents at the August 2019 Texas State University System Board of Regents meeting. President Trauth announced that proposals for tuition and fee increases for the next two fiscal years (i.e., FY 2021 and 2022) will be considered at the November 2019 Board of Regent meeting. Proposed increases will, in part, be justified by the rising costs of tuition waivers from the Hazlewood Act. Cabinet members discussed the pros and cons of consolidating individual fees, not mandated by law, into one universal fee. Mr. Algoe will research universal fees at greater length and share with Cabinet members at a future meeting.

President Trauth discussed Tuition Revenue Bond proposals for consideration of the 87th Texas Legislature and possible changes to the delegated authority of TSUS component presidents over their respective operating budgets.

President Trauth discussed that in preparation for November 12, 2019, when the Supreme Court holds oral arguments on DACA, she will form and charge a task force to develop extracurricular and co-curricular programming related to DACA and immigration issues and to raise awareness of the support services that the university provides to students concerning these matters. Provost Bourgeois has already begun work with faculty in Departments of Philosophy and History and will encourage programming across all academic units with the purpose of educating students around DACA-related issues. Dr. Smith has begun developing a Frequently Asked Questions web page to provide the latest information with regards to DACA and will seek help/input from Dr. Bob Vasquez.

President Trauth asked Dr Smith to invite the Dean of Students, Dr. Margarita Arellano, to a future President's Cabinet meeting to review the changes to the Student Government Constitution.

RTA 9/30/19 Provide update on changes to the Student Government Constitution.

Provost Bourgeois reported that Mr. Gary Ray is working on launching a #TXST2024 social media event around May 1, 2020, coined as Decision Day. This event will target the class of 2024, welcoming them into the Bobcat family. Provost Bourgeois will update the Cabinet members as the event nears.

Significant Issues (#01)

Provost Bourgeois announced that no findings were reported during a recent audit of Title IV programs.

Dr. Johnson reported that he has begun working on his Presidential Fellow project on retention of male students. Dr. Johnson is receiving interest, support, and feedback from the academic units.

Mr. Algoe announced that he is compiling budget data for the Leadership Assembly presentation scheduled for October 5, 2019. The budget portion of the presentation will include a section on proposed increases in tuition and fees for fiscal years 2021 and 2022.

RTA: 09/30/19 Discuss the FY2021 and 2022 Tuition and Fees.

Mr. Algoe announced that the Annual Security Report is currently being finalized. The Department of Education has reviewed the report and has provided recommendations, which have been already been implemented. An outside consultant is reviewing the report and will provide final recommendations. The report will be released on October 1, 2019. Mr. Algoe is currently in the process of benchmarking Texas State's findings against ten other universities in Texas. Mr. Algoe discussed how findings from this report will be communicated to the university community.

Mr. Pierce shared highlights from a memorial for Bill Wittliff held on September 8, 2019.

Mr. Pierce provided an update on the Texas State e-sports teams. They will be competing in Batte4Texas at Esports Stadium in Arlington, Texas, on September 21, 2019. Subcommittees are convening to discuss the resources Texas State can provide to support e-sports, e.g., membership to national organizations and allocation of space/facilities.

Mr. Pierce announced that upgrades to SAP will be rolled out on September 15, 2019.

Dr. Smith announced that Dr. Emilio Carranco is planning to send to Texas State students information on the risks associated with vaping.

Dr. Smith announced that charcoal and wood grills are no longer permitted in San Marcos parks. Thus, all grills will be removed from Sewell Park.

Dr. Lloyd discussed concerns raised by the Interfraternity Council. Cabinet members acknowledged the Council's efforts in abiding by university rules and in supporting the Athletics Department during tailgating as well as during the football game on September 7, 2019. Cabinet members agreed to give recognized student organizations a specified timeframe to purchase tailgating spots before the spots can be made available to the public for purchase.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on September 24, 2019.