

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
March 2, 2018

SACSCOC (#37)

Provost Bourgeois and guest, Dr. Beth Wuest, discussed the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) 2020 reaffirmation process. Dr. Wuest reviewed the timeline and announced that the Resource Manual will be out sometime in March 2018. Each Cabinet member is responsible for specific sections within the manual, and as such, is responsible for drafting specific narratives. Key questions should be answered, and documentation should be provided.

President Trauth led a discussion on changes to the accreditation process, specifically as they relate to SACSCOC Standard 4.2, a-g. Regarding Standard 4.2.a., Dr. Wuest will work with Dr. Lloyd to create proposed changes to The Texas State University System (TSUS) Rules and Regulations to clearly state that the Board of Regents must review Component institution mission statements on a regular basis and that when a Component revises its mission statement, the Board of Regents reviews the mission statement before it is submitted to the Texas Higher Education Coordinating Board. On a related note, Dr. Wuest suggested submitting a similar rule change that would also require the Board of Regents to review Components' strategic plans on a regular basis. Such a change would address SACSCOC Standard 7.1. Regarding Standard 4.2.c., the Board of Regents delegates authority to Chancellor Brian McCall to evaluate the chief executive officer. Dr. Wuest suggests a rule change is needed to reflect that practice. Regarding Standard 4.2.d, the Board of Regents must complete a conflict of interest form and receive related training. Dr. Wuest will either get a copy of this form from Mr. Algoe or directly from TSUS. TSUS Vice Chancellor and General Counsel, Dr. Fernando Gomez, provides training to new board members. Dr. Wuest will need an outline of the training. Regarding Standard 4.2.g, Dr. Gomez can provide an email, as evidence, stating that no Board member has ever been dismissed.

Dr. Smith led a discussion on logging student complaints. It was suggested that each department maintains logs and houses evidence associated with student complaints, while the President's Office compiles logs on a regular basis. Dr. Smith agreed to report back to Cabinet on how Student Affairs logs student complaints and houses evidence.

RTA: 4/9/18 Dr. Smith to discuss SACSCOC requirement: logging student complaints and housing evidence.

Dr. Wuest reviewed the Quality Enhancement Plan to enhance student learning related to undergraduate research and announced that the committee, led by Dr. Alejandra Sorto and Dr. Sean Horn, will hold its first meeting on March 5, 2018.

Dr. Wuest announced that the dates for the SACSCOC reaffirmation site visit are March 31-April 2, 2020.

University Golf Carts (#622)

Mr. Algoe reviewed the new Operation of Golf Carts and Other Utility Vehicles UPPS. After discussion, Mr. Algoe agreed to amend the language advising to use extreme caution when driving golf carts and other utility vehicles on the bicycle paths along Comanche Street. Cabinet approved to send the proposed policy to the next review stage for introducing new UPPS's once the change is made. Once approved, Mr. Algoe will seek written authorization from the City of San Marcos to allow for golf carts to be driven on the bicycles paths along Comanche Street.

Naming Buildings (#240)

Mr. Algoe proposed a guide to naming buildings. The intent of this guide is to offer direction when naming a new building or renaming a pre-existing building. Mr. Algoe will consider Cabinet suggestions and return with a revised draft.

RTA 4/30/2018 Review guide for naming buildings.

Vendor Records Management

Mr. Algoe provided an update on vendor maintenance procedures. Regarding the Individual/Sole Proprietorship Direct Deposit Authorization form, notarization of signatures are no longer required. Instead, confirmation from the hiring department is required. Entities are still required to have signatures notarized.

President's Update (#556)

President Trauth shared her travel plans for March 2018, highlighting attendance at the Sun Belt Conference basketball tournament in New Orleans, meetings with legislators and representatives from TSUS in Washington, D. C., and conducting a site visit as an external reviewer for SACSCOC.

President Trauth announced that Dr. Joanne Smith received the Esther Lloyd-Jones Professional Service Award from the America College Personnel Association.

President Trauth announced that 15 teams, comprised of faculty and students, will showcase their research on March 11, 2018, at the Texas State Innovation Lab at South by Southwest.

Significant Issues (#01)

Provost Bourgeois announced that he received a final report for a feasibility study that will drive the development of an African American studies minor. The minor is expected to begin being offered Fall 2019. He also announced that the new Latino/a studies minor will begin being offered Fall 2018. One new net faculty position was funded to support each new minor.

Provost Bourgeois discussed recent social media posts on Twitter. Cabinet discussed that @txst, the official Texas State Twitter account, is a tremendous platform for the university community to share positive news stories and events.

Provost Bourgeois announced that Texas State is ranked number 80 in the National Council for Home Safety and Security's 2018 edition of the Safest College Campuses in America, making Texas State one of the top 100 safest colleges in America.

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Posted to web at <http://cabinet.president.txstate.edu/> on May 2, 2018.