

Workstudy Employment Application
The Schneider Music Library at Texas State University
An Equal Opportunity Employer

Date: _____

Applying for: ___ Fall/Spring ___ Summer

GENERAL INFORMATION

Legal Name _____ Preferred nickname? _____

Univ. ID# _____ City/State you attended high school _____

Current address _____

TxState Email _____ Alternate Email _____

Primary phone _____ Ok to text? ___ Alternate phone _____ Ok to text? ___

Your major _____ Minor (if any) _____

Began attending TxState which semester _____ Expected graduation date _____

POSITION

Important: ONLY applicants with Federal or State Workstudy funding can be considered for this position.

- **Have you been awarded Workstudy funds for the semester for which you're applying?** _____
- **If so, what is the amount of your award?** \$ _____

Important: The employer takes care to schedule workers *around* their classes, other important ongoing commitments, and transportation considerations. With that said, the worker may be placed on the schedule anytime between 8:30am-10pm Mon-Thu, 8:30am-5pm Fri, and/or weekends (12-6pm Sat, 4-10pm Sun), for up to a total of 16 hours/week. The employer makes all efforts to set a schedule at start of semester and maintain the same schedule every week; the worker is free to arrange shift trades with coworkers as needed.

- **Are you willing to be scheduled according to the terms stated above?** _____
- **Will you be relying on the University's bus service for transport to/from work?** _____
- **Do you expect to have a second job?** _____ **If so, please provide details:**

- **List any other ongoing obligations (ensembles, lessons, organizations, etc.) that could potentially conflict with work schedules. Include the times/days-of-week these obligations occur:**

EDUCATION/ SKILLS/ EXPERIENCE

Colleges/tech schools attended before TxState (list dates): _____

List any LIBRARY work experience/involvement: _____

Summarize experience/involvement/knowledge in MUSIC or other arts, if applicable:

List any academic honors, acquired skills, or other considerations you consider significant and relevant to employment:

EMPLOYMENT/ INTERNSHIP HISTORY (list most recent)

Note: No need fill out if submitting separate resume

Employer _____ Dates worked _____

City, State _____ Reason for leaving _____

Supervisor's name _____ Any reason we shouldn't contact? _____

PRE-INTERVIEW QUESTION

Why do you wish to work at the Schneider Music Library (and what makes you a great candidate)?
(2-3 complete sentences, please)

I hereby certify that all statements in this application are true.

Date _____ Signature (type name if emailing) _____

**Mail to: Schneider Music Library / School of Music / Texas State University / San Marcos, TX / 78666
Or E-mail to: mb53@txstate.edu (to Mr. Mark Blair, Music Librarian)**