

General Education Council Meeting Minutes  
March 28, 2016  
3:30pm, JCK 880

**Attendees:** Brown (Chair), Close, Erhart, Farris, Hamilton, Hanks, Harney, Hindson, Passty, Pizer, Rivero, Russian, Supancic, White, Wilson, Cathy Lamm (Administrative Assistant)  
**Absent:** Burns, Carter, Gonzales, Hawkins, Meritt, O'Neal (ex), Rohloff, Yoder  
**Guest:** Heather Galloway, Diann McCabe, and Micky Autrey

Brown thanked everyone for coming, introduced the guests, and noted that Kristen Farris was filling in for Burns.

The minutes of January 25, 2016, were presented for approval. White moved that the minutes of January 25, 2016, be approved, seconded by Russian. Motion passed unanimously.

Autrey advised that the PFW 1301 course was submitted and approved by the Coordinating Board and will be offered beginning fall of 2016.

A review of the Honors College proposed courses for 2016-2017 was conducted by Galloway. A motion to review each course and to accept or reject individually was made by Wilson, seconded by Erhart. Motion passed unanimously. Galloway advised there are currently six courses to review and two others which are not included that would be implemented in spring 2017. She advised one proposed course was rejected due to three chairs stating the course was too narrow and three others stating it was too broad so it was left as is. It also did not match one of the other science classes.

Supancic provided a handout of his thoughts and comments. Beginning with course 2304C, Supancic did not think the course addition form description covered all content and was too abstract. Galloway advised they can work to revise accordingly and stated Supancic's other recommended changes were okay. All members approved contingent upon corrections being made according to discussions. Course 2305C, Supancic advised that number 1 on the General Education form is a better description than the one listed on Galloway's form. Galloway advised she will swap it out. All members approved. Course 2307B, Galloway advised there are two parts included: a setup and modern analogy. Supancic suggested including in the course description "topics will include race, gender, etc." Wilson suggested making it one sentence so it looks like one course description versus two. Galloway will adjust to make one sentence. McCabe informed that in the bibliography, there are only two entries listed. Supancic advised need to define contemporary bibliographic citations. Galloway will provide more references. All members approved. Course 2309M, Galloway advised this course was previously taught and they are bringing it back. All members approved. Course 2303C, it was noted that the table format was a little off. Galloway will work to get the table on one page. All members approved. Course 2306E, it was suggested that textbooks need a date. Brown stated he was sure Angie Morrison could add additional sources that are more current. Discussion was held about the columns adding up to 100% and how they were not aligned. Galloway will make format clearer and add some words. All members approved.

Brown requested Galloway submit the other two courses for approval at the next meeting; otherwise, the Council will look at in the fall.

Brown advised he visited with all colleges regarding the new syllabus format and all will adopt beginning fall 2016. It was also noted that all chairs have the new form and have agreed to use. Brown informed the syllabus form is only for General Education core curriculum at Texas State. Russian inquired if there was a chance it could become university wide. Brown advised it is currently just for General Education, but other courses may choose to use.

Brown received an email from Debra Feakes regarding removing the lab from CHEM 1430 and he advised she will need to submit a new course form. It was noted that this was a course that was grandfathered in. Brown informed that the suggestion to eliminate lab resulted due to a drop in enrollment. It was noted this could be an opportunity for student who are not chemistry majors to take the course. Heath professions is another area that might use CHEM 1430. Autrey stated a new course would presumably be 1330.

Brown advised that since we do not get involvement from the departments until late May, we will set a meeting in June to audit all courses for General Education assessment. It was noted that Wuest changed all to 70% since all others are. Brown requested members to advise of their availability in June for a Monday meeting, snacks provided.

Brown asked if there were any issues to be discussed in April, and if Council members preferred to review Galloway's two additional courses in a circulation manner or at a meeting. Pizer moved to review the two courses by circulation, seconded by Wilson. Motion passed unanimously. Autrey informed the courses will not be listed in the catalog due to it being finalized the first week in April.

Brown advised members that a notice has gone out to the deans of terms expiring and informed that members with expiring terms can continue to serve on the Council except for Close, who is serving a one-year term. It was noted that terms are three years. Brown informed that Harney will become chair so her term will expire in June/July and a replacement appointed to complete her term.

Beginning fall 2016, Brown reiterated the importance of the Council making sure General Education proposed outcomes are incorporated into next year's outcomes results, as it is believed that General Education will be at the top of the agenda for the next round of SACSCOC, and will be under review of the Coordinating Board.

Erhart moved to adjourn, seconded by Hamilton. Meeting adjourned at 4:15pm.