

### GIA Evaluation Form

GIA Name \_\_\_\_\_

Instructor \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Semester \_\_\_\_\_

Year \_\_\_\_\_

Please rate the GIA's performance in the following areas on the following scale (1=poor, 2=fair, 3=good, 4=very good, 5=excellent, or NA if not applicable/ not required of GIA):

1. Attendance at Course Lectures \_\_\_\_\_
2. Presentation of Course Lectures \_\_\_\_\_
3. Instruction/supervision of Labs \_\_\_\_\_
4. Preparation \_\_\_\_\_
5. Holding Office Hours \_\_\_\_\_
6. Reading/evaluating student Papers \_\_\_\_\_
7. Proctoring Examinations \_\_\_\_\_
8. Performing individual or group tutoring \_\_\_\_\_
9. Maintaining/submitting student records (e.g., grades) \_\_\_\_\_
10. Evaluating/grading student assignments \_\_\_\_\_
11. Performing other tasks as assigned \_\_\_\_\_

Describe 11 if applicable: \_\_\_\_\_

Please add any other comments about the GIA's performance and/or elaborate on ratings given on any of the above items.