

SPRING 2016

OWLS

Class Schedule

Bachelor of Applied Arts & Sciences (BAAS)
Master of Interdisciplinary Studies (MSIS, MAIS)
Management of Technical Education (MEd)
Department of Occupational, Workforce, & Leadership Studies
<http://www.owls.txstate.edu>



The rising STAR of Texas



Registration - October 8th - December 22nd
Late Registration - January 4th – January 14th (\$25.00 late fee)

For specific access period information, additional late registration, schedule change information go to: <http://www.registrar.txstate.edu/registration/access-periods.html>

For a complete listing of Texas State classes go to:
https://ssb.txstate.edu/prod/bwckschd.p_disp_dyn_sched

Important Information and Announcements

E-mails – please include your Texas State ID (A0.....) on all e-mails.

DEGREE CANDIDATES

Students in their **last semester** must apply for graduation online. To do so, go to <https://ssb.txstate.edu/prod/twbkwbis.P> **WWWLogin**. After logging in, click Student, then Student Records, then Apply to Graduate. **Deadline** to apply for May graduation is **March 11, 2016**. Students who apply after the application deadline cannot be guaranteed that their name will appear in the Graduation Program.

Commencement Schedule will be held May 14, 2016, Saturday, at 2:00pm

GRADUATE STUDENTS – MSIS, MAIS, & MED

In addition to applying for graduation as listed above students must also apply for the Comprehensive Examination. Go to www.owls.txstate.edu, click on Resources, then Student Resources, then Application for Comprehensive Examination. Deadline to apply is the same as the deadline to apply for graduation.

OCED 4360 and OCED 4361

These are the last classes taken in the semester you graduate

These are the last courses taken in the semester you graduate ----- **OCED 4360/4361 should be the only courses you take.**

If graduation would be delayed part-time students may be approved to take 1 class with the internship.

Full-time students may be approved to take 2 classes with the internship.

| | | |
|---------------------------------------|--------|--|
| October 7 th (Wednesday) | 5:00pm | Campus (Pedernales Building) |
| October 12 th (Monday) | 12noon | Round Rock Campus, Avery Bldg., room 453 |
| November 11 th (Wednesday) | 5:00pm | Round Rock Campus, Avery Bldg., room 453 |
| November 12 th (Thursday) | 12noon | Campus (Pedernales Building) |
| December 1 st (Tuesday) | 6:00pm | Round Rock Campus, Avery Bldg., room 419 |
| December 2 nd (Wednesday) | 9:00am | Campus (Pedernales Building) |

OR ONLINE

<http://www.owls.txstate.edu/undergraduate-degrees/online436061files.html>

Prerequisites to register for OCED 4360/4361:

To register for OCED 4360/4361 students must have:

- 1) *Completed CTE 3313E/OCED 4350, OCED 4111 if applicable and have a finalized degree plan signed by the Academic Advising Center and departmental Chair.*
- 2) *Must be in the final semester of the degree*
- 3) *Attended practicum orientation live or online.*
- 4) *Submitted the Application for Enrollment in Cooperative Occupational Education via email to owls@txstate.edu identifying the site, project, and supervisor and received approval for the project from the OWLS office.*
- 5) *2.25 GPA in the Professional Development Module*
- 6) *2.00 Texas State GPA*
- 7) *Transcripting of grades in the semester prior to OCED 4360/4361*

Read Bobcatmail for reminders

E-mails – please include your Texas State ID (A0.....) on all e-mails.

CRITICAL UNDERGRADUATE INFORMATION

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate.
- A minimum of 120 hours is required for the degree.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Departmental Chair's written permission. Students must complete the Petition to Return to Another Institution and must be submitted 30 days prior to campus registration.** The petition can be found at www.owls.txstate.edu, click on resources, then student resources, then Petition to Return to Another Institution. Students must have completed OCED 4350 and have a finalized degree plan on file to submit the petition.
- Students should consider the correspondence option prior to requesting a return to the junior college.
- A maximum of thirty semester hours for Texas State credit may be completed through a combination of correspondence and extension courses. Ex: if a student enrolls in the Certified Public Manager Program and completes the 21 hour program, then the student would be eligible to take only 9 hours by Correspondence.

TEXAS STATE E-MAIL ACCOUNT

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from the department. Students who are currently enrolled can obtain an account online at https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin. Check your e-mail account often.

RETURNING TO A JUNIOR COLLEGE

If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at www.owls.txstate.edu, click on Resources, then Student Resources, then Petition to Return to Another Institution. Students must have a signed official degree audit on file in order to process request.

SUBSTITUTION OF COURSES

Students must enroll **ONLY** in classes specifically listed on their degree plans. To request a substitution, students must contact one of the OWLS advisors. Requests for substitutions must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the degree plan once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the degree plan without prior approval from the Chair. ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS. Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

IMPORTANT DATES

Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> for payment deadlines and other important information/deadlines.

SCHOLARSHIPS

BAAS, MSIS, MAIS and MEd students may compete for scholarships through the department. Applications can be obtained at <http://www.owls.txstate.edu>, click Resources, then Scholarships. Awards will be made each year.

TEXTBOOKS

Textbooks can be purchased online at <http://www.bookstore.txstate.edu/t-textbooks.aspx>.

SCHEDULE OF CLASSES

The official schedule of classes and registration instructions can be found at https://ssb.txstate.edu/prod/twbkwbis.P_GenMenu?name=homepage. If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

E-mails – please include your Texas State ID (A0.....) on all e-mails.

CORRESPONDENCE COURSES

Undergraduate students may take up to 18 semester hours by correspondence. However, if the student is also taking courses by Extension then the maximum allowable hours for correspondence will be reduced so the student does not go over the rule “maximum of 30 semester hours for Texas State credit may be completed through a combination of correspondence and extension courses”. Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Listing of courses offered can be found at <http://www.ideal.txstate.edu/correspondence>

THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS

See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at hb02@txstate.edu to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at www.txstate.edu/cpm/. These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

The following is a list of contacts for questions and/or problems. Contact should be addressed prior to registration:

| | |
|--|--------------|
| Undergraduate assistance in San Marcos | |
| Mr. Sean Stevens (ss31@txstate.edu) | 512-245-1490 |
| Undergraduate assistance at the Round Rock Campus | |
| Ms. Barbara Wilson (bw07@txstate.edu) | 512-716-4541 |
| Master’s program assistance at the Round Rock Campus and Texas State | |
| Dr. Matthew Eichler (me21@txstate.edu) | 512-245-2115 |

Spring 2016

Location Designations: CAM=Texas State; RRC=Round Rock Campus; ARR=Online class-no meetings

UNDERGRADUATE COURSES

| CRN # | Location | Days | Course Prefix/No. | Course Title | Time | Building, Room | Instructor |
|--|----------|------|-------------------|---|----------|----------------|------------|
| <u>January 19 – March 7, 2016</u> | | | | | | | |
| 35397 | RRC | W | CTE 3322.251 | Teaching/Training as a Profession <i>Taught via internet with 3 required meetings on 1/20/16, 1/27/16, & 2/3/16 in Round Rock</i> | 630-920 | AVRY, TBA | Lopez |
| 33161 | ARR | ARR | MC 3367.280 | Advertising <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> | NA | NA | Bowers |
| 37599 | ARR | ARR | PHIL 3301.280 | Philosophical Issues <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> | NA | NA | O'Connor |
| 33212 | ARR | ARR | SOCI 3300.280 | Principles of Sociology <i>NOTE: this course will satisfy the Philosophy requirement (core code 040) in place of PHIL 1305</i> <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> | NA | NA | Lamb |
| 33206 | RRC | T | OCED 4360.251 | Cooperative OCED Readiness <i>Required meetings on 1/19/16 and 1/26/16 in Round Rock</i> | 630-920 | AVRY, TBA | Klein |
| 33207 | CAM | F | OCED 4360.252 | Cooperative OCED Readiness <i>Required meetings on 1/22/16 and 1/29/16 in San Marcos</i> | 630-920 | PED, 114 | Dietz |
| 33208 | RRC | S | OCED 4360.253 | Cooperative OCED Readiness <i>Required meetings on 1/23/16 and 1/30/16 in Round Rock</i> | 900-1150 | AVRY, TBA | Robbins |
| 38763 | RRC | T | CTE 3313E.251 | Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 1/19, 1/26, & 2/16 in Round Rock</i> | 630-920 | AVRY, ARR | Wilson |
| 38765 | ARR | ARR | CTE 3313E.252 | Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet – no required meetings.</i> | NA | NA | Springer |
| 38766 | CAM | T | CTE 3313E.253 | Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 1/19, 2/2, & 2/23 in San Marcos</i> | 630-920 | PED, 114 | Springer |
| 38767 | RRC | S | CTE 3313E.254 | Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 1/23, 1/30, & 2/20 in Round Rock</i> | 900-1150 | AVRY, ARR | Wilson |
| <u>March 8 – May 11, 2016</u> | | | | | | | |
| 35398 | ARR | ARR | CTE 3340.251 | Occupational Skills for 21 st Century <i>Taught via internet with no required meetings</i> | NA | NA | Nava |
| 36769 | RRC | T | CTE 3381.251 | Instr Strategies Bus Office Trng Program <i>Taught via internet with 3 required meetings on 3/8/16, 3/22/16, and 4/5/16 in Round Rock</i> | 630-920 | AVRY, TBA | Dietz |
| 33144 | ARR | ARR | MC 3343.280 | Introduction to Public Relations <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> | NA | NA | Oskam |
| 30870 | ARR | ARR | SOCI 3325.280 | Social Deviance <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> | NA | NA | Lamb |
| 33209 | RRC | T | OCED 4361.251 | Practicum in Cooperative OCED <i>Required meeting on 3/8/16 in Round Rock</i> | 630-920 | AVRY, TBA | Klein |
| 33210 | CAM | F | OCED 4361.252 | Practicum in Cooperative OCED <i>Required meeting on 3/25/16 in San Marcos</i> | 630-920 | PED, 114 | Dietz |
| 33211 | RRC | S | OCED 4361.253 | Practicum in Cooperative OCED <i>Required meeting on 3/26/16 in Round Rock</i> | 900-1150 | AVRY, TBA | Robbins |
| 36766 | RRC | T | OCED 4350.251 | Foundations of Career and PLA <i>Prerequisite: CTE 3313E; Taught via internet with required meetings 3/8, 4/5, & 4/26 in Round Rock</i> | 630-920 | AVRY, ARR | Robbins |
| 36767 | ARR | ARR | OCED 4350.252 | Foundations of Career and PLA <i>Prerequisite: CTE 3313E; Taught via internet – no required meetings</i> | NA | NA | McGill |
| 30138 | CAM | W | OCED 4350.253 | Foundations of Career and PLA <i>Prerequisite: CTE 3313E; Taught via internet with required meetings 3/9, 4/6, & 4/27 in San Marcos</i> | 630-920 | PED, 114 | Cherrstrom |
| 30139 | RRC | S | OCED 4350.254 | Foundations of Career and PLA <i>Prerequisite: CTE 3313E; Taught via internet with required meetings 3/12, 4/9, & 4/30 in Round rock</i> | 930-1220 | AVRY, ARR | Robbins |
| 39750 | RRC | T | OCED 4111.D01 | Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350</i> <i>Taught via internet with required meetings 3/8, 4/5, & 4/26 in Round Rock</i> | 530-620 | AVRY, ARR | Sherron |
| 39751 | CAM | W | OCED 4111.D02 | Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350</i> <i>Taught via internet with required meetings, 3/9, 4/6, & 4/27 in San Marcos</i> | 530-620 | PED, 114 | Sherron |
| 39752 | ARR | ARR | OCED 4111.D03 | Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350</i> | NA | NA | Sherron |

UNDERGRADUATE COURSES

| CRN # | Location | Days | Course Prefix/No. | Course Title | Time | Building, Room | Instructor |
|---|----------|------|-------------------|--|---------|----------------|------------|
| <u>January 19 – May 11, 2016</u> | | | | | | | |
| 39486 | ARR | ARR | CA 3342.280 | Consumer Law <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> <i>NOTE: this course has a prerequisite of CA 1341 but can be waived for BAAS students</i> | NA | NA | Davis |
| 35892 | ARR | ARR | FCD 3355.280 | Family Relationship <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i> | NA | NA | Crawford |
| 33239 | CAM | M | OCED 3310.251 | Human Problems in the Workplace | 630-920 | PED, 114 | Harkins |
| 36772 | RRC | R | CTE 3313C.251 | Entrepreneurship | 630-920 | AVRY, TBA | Lopez |
| 35399 | ARR | ARR | CTE 3323.251 | Technology Applications <i>Taught via internet with no required meetings</i> | NA | NA | Gibson |

GRADUATE COURSES

| CRN # | Location | Days | Course Prefix/No. | Course Title | Time | Building, Room | Instructor |
|--|----------|------|-------------------|---|---------|----------------|-------------|
| <u>January 19 – March 7, 2016</u> | | | | | | | |
| 36771 | ARR | ARR | CTE 5313F.251 | Human Performance Technology <i>Taught via internet – no required meetings</i> | NA | NA | Sherron |
| <u>March 8, 2016 – May 11, 2016</u> | | | | | | | |
| 38776 | CAM | T | CTE 5306.251 | Instructional Materials <i>Taught via internet with 3 required meetings on 3/8/16, 4/5/16, & 5/3/16 in San Marcos</i> | 630-920 | PED, 114 | Springer |
| <u>January 19 – May 11, 2016</u> | | | | | | | |
| 30141 | ARR | ARR | OCED 5360B.251 | Critical Thinking <i>Taught via internet – no required meetings</i> | NA | NA | Kanon |
| 38777 | ARR | M | OCED 5300.251 | Interdisciplinary Research Methods <i>OCED 5300 meets online via Adobe Connect at 6:30pm every Monday. For more information e-mail the instructor</i> | 630-920 | NA | McGill |
| 39038 | ARR | ARR | OCED 5301.251 | Applied Interdisciplinary Research I <i>Taught via internet – no required meetings</i> | NA | NA | Cherrstrom |
| 33240 | ARR | ARR | OCED 5310.251 | Human Problems in the Workplace <i>Taught via internet – no required meetings</i> | ARR | ARR | G. Springer |
| 36762 | ARR | ARR | CTE 5313K.251 | Interdisciplinary Studies in OWLS <i>Taught via internet – no required meetings (course previously taught as OCED 5360-Intro to OWLS)</i> | NA | NA | Eichler |
| 38778 | ARR | ARR | OCED 5304.251 | Professional Practicum <i>Taught via internet – no required meetings</i> | NA | NA | Lopez |
| 37718 | ARR | ARR | CTE 5313L.251 | Emergent Workplace Perspectives <i>Taught via internet - no required meetings</i> | NA | NA | Eichler |
| 37590 | ARR | ARR | PHIL 5323.D01 | Environmental Ethics <i>PHIL 5323, Environmental Ethics, will be offered through the Office of Distance and Extended Learning by Elizabeth Kanon. Students must go to www.extension.txstate.edu and complete an Extension Course Application.</i> | NA | NA | Kanon |