

**Council of Academic Deans Meeting  
February 23, 2016**

**Summary and Action Items**

- Faculty Qualifications System: Mr. Ken Pierce discussed the transition from TK20 Faculty Qualifications to Digital Measures *Activity Insight*. The latter will be used for faculty annual reporting, CVs, and other reports. Data will be migrated from TK20 to Digital Measures. The goal of the implementation team is to complete data entry and migration by September 1, 2016.
- Proposal to update one word in the lyrics to the school song “Alma Mater”: Ms. Michel Conroy discussed the change in wording in the Alma Mater. It is proposed that the phrase “cheering the oppressed” be changed to “aiding the oppressed.” CAD will vote on the change in a future meeting.
- University Plan 2017-2023 – Mission, Values, and Environmental Scan: Dr. Beth Wuest and Dr. Lisa Garza informed CAD that the university is now conducting a comprehensive review of the university mission statement. Members of CAD were encouraged to discuss the statement with their relevant groups and enter suggestions on the template designed for that purpose.
- THECB First-time Applicant, Acceptance, and Enrollment Information, Summer/Fall 2015: Dr. Michael Heintze presented comparative data on freshman classes at ERUs along with percentages of entering freshman in the top 25% of their classes.
- Undergraduate Admissions Report: Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- Graduate Admissions Report: Dr. Andrea Golato provided the Council with the graduate admissions report.

**Off Agenda**

- Dr. Bourgeois announced that the university is reviewing San Marcos Chamber of Commerce memberships by departments or other similar units.
- Dr. Bourgeois clarified the recent memo on textbook adoptions and the new Verba Collect system. Although the system permits faculty to review and research options for texts, department chairs/school directors have final discretion regarding how textbook adoptions will take place.
- Ms. Conroy asked if samples of successful presidential award nomination packets could be posted as models for applicants. After some discussion, it was decided that these examples might be posted on the corresponding TRACS sites.
- Dr. Cynthia Opheim reminded deans to send estimates of what funding might be needed to achieve some equity in faculty salaries. The estimates are due to her by Friday, February 26, 2015.