

Open Flame Permit Request

Note: Open flame permit requests must be submitted and approved by EHSRM prior to using any device requiring an open flame on Texas State University property. Please submit completed form to ehs@txstate.edu. For questions, please contact Environmental Health, Safety and Risk Management at 512-245-3616.

Event Information			
Name of Organization or Department: _____			
Event or Activity Name: _____			
Location of Event/Activity: _____			
Date: _____		Event Start/End Time: _____	
Main Contact Person: _____			
NetID/Email: _____		Phone Number: _____	
Open Flame Device:			
Propane Grill	Catering Grill/Smoker	Sterno Candle (Food)	Conventional Candle(s)

Responsibilities and Acknowledgements

I, _____, acknowledge the following (initial each line):

- _____ I understand that only the open flame devices listed above will be considered and approved by EHSRM. Charcoal grills are prohibited.
- _____ I understand that the approved Open Flame Permit must be posted on-site throughout the duration of the event.
- _____ I understand that, if the event involves cooking, all adjacent areas to which sparks or heat might spread must be inspected at least 30 minutes after the event is over.
- _____ I understand that, if my event involves serving food to members of the public or is open to the campus community, I must also obtain a Temporary Food Establishment Permit through EHSRM.
- _____ I understand that I am required to obtain a fire extinguisher which must remain on-site throughout the duration of the event.

In the event of a fire or other emergency, DIAL 9-1-1 or contact the University Police Department for non-emergencies at 512-245-2805 or EHSRM at 512-245-3616.

Applicant Name: _____	EHSRM Approval
Signature: _____	
Date: _____	
	<input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____