TRANSPORTATION SERVICES ADVISORY COUNCIL
February 21, 2018, 3:45 – 5:00 P.M., JCK 1140 REGENTS ROOM

In Attendance: Steven Herrera, Barbara Cavazos, Adam Clark, Connor Clegg, Adrian Cooper, Elliot Rodriguez, Peter Siegenthaler, Corey Weber, Jose Bañales, Margarita Pitti, Stephen Prentice, Marci Peterson, Bodie Fry

Absent: Gordon Green, Roque Mendez, Jaymeen Shah, Stephanie Daniels, Joanne Smith

Approve Minutes
There were no suggested updates to the minutes from the meeting held on January 17, 2018. The minutes are available on the website.

President’s Cabinet Updates
There were no updates from the President’s Cabinet.

Hear Any Proposals
Bodie Fry, a representative from Student Government, proposed lowering the cost of parking at the LBJ Student Center Parking Garage after 8:00 p.m. or 10:20 p.m., when buses stop running, for students who would like to come to campus at later hours to utilize the library until it closes at 3:00 a.m. He is proposing a $2.00-$3.00 set charge during these hours for students.

Stephen Prentice requested that this proposal be submitted to him in writing and include suggested rates, strategies for implementing this process, and how this could benefit Parking Services revenue. He explained some the considerations required for this process to be implemented. He asked Mr. Fry to contact him if he would like any information to help with this planning process. Once this information is received, Mr. Prentice will give the proposal to the Parking Garage Manager to review and determine if this is a possibility.

A request for additional red reserved parking was made by Dr. Marcos Sivitanides. After discussion, it was decided that we would not move forward with this at this time.

Game Day Revenue Report
Mr. Prentice presented a spreadsheet detailing revenue and expenses for Parking Services during the fall 2017 football season. The total net loss for the season was $5,842.38. The Coliseum lot, which is used for tailgate, operated at a total loss of $18,529.80. The Mill Street lot had a net gain of $13,319.50. The McCoy lot, which was used for the UTSA game for additional parking, had a net loss of $132.08.

Construction Update
Mr. Herrera presented a document updating the construction projects that may impact the campus and Bobcat Shuttle routes. These are TxDOT, City of San Marcos, and Texas State University construction projects:

- **Mill Street** – This project is in the design phase for reconstruction of the Uhland/Mill Street intersection and Mill Street towards I-35. This will impact shuttles but there will be at least one lane available for buses to pass through the construction area.
- **CM Allen/Hopkins** – Repaving and adding on-street parking. Street will become one lane each way with turn lanes added. The goal is to finish before the holidays in fall 2018.
- **Sessom/Academy** – Street drainage improvements. Estimated to finish in August of 2019.
- **Sessom Waterline Repair** – Repair previous waterline break near Saltgrass Restaurant. This will be begin late in 2018.
- **Loop 82 Overpass** – Overpass should be open by summer 2018. There may be closures to expedite the process.
- **Sessom** – Sidewalk widening and pedestrian improvements. Estimated completion by March 2018.
- **N. LBJ Oakridge Utility Improvements** – To replace water lines from N. LBJ to Holland. Estimated completion is summer 2018. Buses should return to original routes in the fall of 2018.
- **Woods Street** – This is an ongoing project and will be occurring throughout the summer of 2018. This project is for the new engineering building that has plans to open in fall of 2018.

**LPR Policy Review**
Mr. Herrera presented a draft of a license plate recognition (LPR) privacy notice. Other schools were surveyed to see how they implemented their LPR process. Most schools had a general notice of privacy. Mr. Herrera brought up the law enforcement element of the document and length of time that vehicle information is retained in the system. This information will only be used by law enforcement for investigation purposes. They can query the system for only data they require for an investigation. The amount of time vehicle information will be retained in the system was discussed. This number of days has not been finalized at this time. Mr. Herrera also explained that Parking Services plans to have an FAQ section of their website with commonly asked questions about the LPR system.

**Summer 2018 Shuttle Schedule**
Summer Shuttle schedules are on the Texas State University website before Spring Break to help students plan summer schedules prior to summer registration. After comparing summer classes for the upcoming semesters to classes offered last summer, Bobcat Shuttle plans to operate with essentially the same schedule as 2017.

If students are still on campus after the last shuttle, they will still be taken to their bus stop. Shuttles will operate out of the Quad Bus Loop due to construction on Woods Street. Campus Loop and CARTS will utilize the Concho Green bus stop to give commuters to have the ability to connect from Interurban CARTS routes to the Campus Loop bus. This stop is also accessible for ADA passengers.

**Next Meeting**
The next TSAC meeting is scheduled for 3/21/2018 from 3:45-4:45 p.m. in JCK 1140 Regents Room.

Minutes from this meeting will be submitted to council electronically for review.

**Adjourn:** 4:55 p.m.