



SAP ICONS – Quick Reference Sheet

| | | |
|---|-------------------|---|
|  | Back | Go back one screen |
|  | Cancel | Cancel the activity |
|  | Choose | Select an item to display |
|  | Display | Display the item |
|  | Display memo | Display the memo |
|  | Display page | Display the page |
|  | Enter | Acknowledge the message/Continue to the next logical step |
|  | Execute | Execute a report |
|  | Exit | Exit the transaction/exit SAP |
|  | Help | Get help |
|  | Magnify | See the details |
|  | New session | Create a new session |
|  | Overview | Display the overview information |
|  | Page Down | Move to the next page of a report |
|  | Page First | Move to the first page of a report |
|  | Page Last | Move to the last page of a report |
|  | Page Up | Move to the previous page of a report |
|  | Pick list | Search for possible entries from a pick list |
|  | Print | Print the document or report |
|  | Save | Save the document |
|  | Search | Search for data |
|  | Selection options | Access single and multiple range search options |
|  | Shortcut | Paste a shortcut to your desktop |
|  | Sort descending | Sort data in the column from first to last |
|  | Sort ascending | Sort data in the column from last to first |
|  | Zoom in | Zoom in |
|  | Zoom out | Zoom out |