**Field Research Standard Operation Plan**

1. **General Information**

|  |  |
| --- | --- |
| **PI Name** |  |
| **Department/College** |  |
| **PI Email Address** |  |
| **PI Cell Phone Number** |  |
| **Location(s) of the Field Site(s)** |  |
| **Dates of Fieldwork** |  |
| **Emergency Contact Name(s)** |  |
| **Emergency Contact Phone Number(s) and Email Address(es)** |  |

1. **List of Personnel**
2. **Emergency Contact Information**
3. **Purpose of fieldwork**
4. **Have you received approval of field site owners (private/state/federal) to perform field research?**

Yes \_\_\_\_\_\_\_\_, attach email or written approval to this request

No \_\_\_\_\_\_\_\_, provide explanation if “No”

1. **Describe how this field research is time-sensitive (e.g. seasonal data, grants nearing end date, etc.) and therefore needs to be conducted during the COVID-19 pandemic.**
2. **What steps will be taken to mitigate risk of COVID-19 exposure (include mitigation for risk while traveling, at field sites and overnight accommodations, if applicable)?**

* **Travel and Transportation**
* **At Field Site**
* **Overnight Accommodations**
* **Contingency Plan in event of change in health status of team member**